



THE TRACKING CENTRE
FOR ALL YOUR ASSET TRACKING SOLUTIONS

Customer Software

User Manual

For all your asset tracking solutions !

Please take the time to review this user manual prior to operating the system.

The Tracking Centre's aim to provide an efficient and easy to operate web tracking interface and this user manual contains all the information you will need to operate the system efficiently and utilise all the features.

Please stay tuned as we continually provide updates and added features. If you have a suggestion do not hesitate to email info@thetrackingcentre.com with your suggestion.

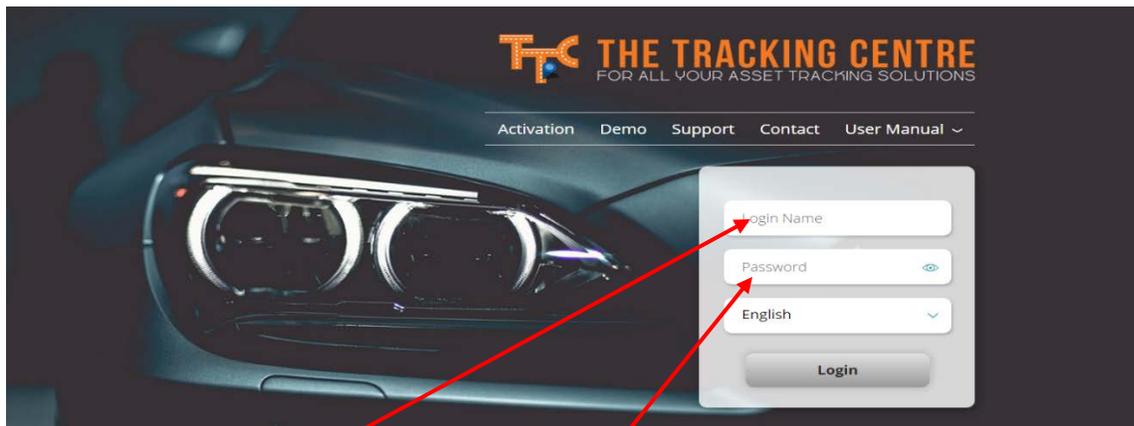
From the Management and Staff at The Tracking Centre,
we wish you happy tracking !



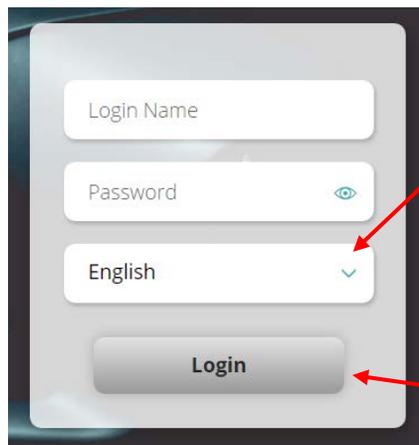
ACCESSING THE ONLINE PORTAL

Please follow the below steps to access the online portal.

- Open a new web browser.
- Enter <http://thetrackingcentre.com> into the URL/ Address bar and then select **Login** from the main menu. This will open the below page for you.



- Enter your **LOGIN/USER NAME** and **PASSWORD** into the designated boxes. If English is not your preferred language modify the **LANGUAGE FIELD** to browse our language options.



- Once the correct **LOGIN/ USERNAME** and **PASSWORD** are entered click the **LOGIN** button.

Once you have logged into the online portal the home screen will automatically display with the live tracking information for your asset/s.

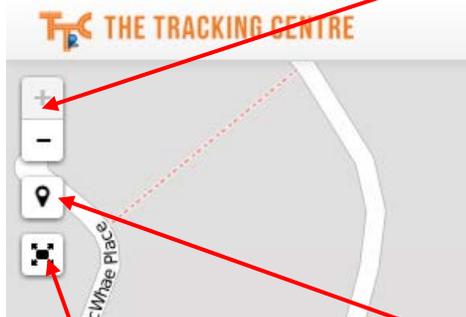
ASSET PAGE

From this screen you can perform the following functions –

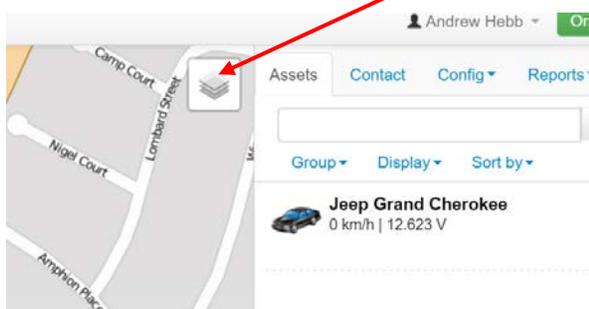
- View the live tracking position and information bubble of your asset/s,
- View the historical playback (bread crumb trail),
- Edit the asset details,
- Set a maximum speed,
- Open an asset in its own individual tracking window,
- Zoom in and out of the map,
- Display the assets names on the map,
- Expand the map,
- Change the mapping option.

HELPFUL HINTS –

- To zoom in on an asset use the **ZOOM** function, this is on the left hand side of the map



- To view the asset names click the **LABEL** function or to expand the map to the whole screen click the **EXPAND** function
- To change between **MAPPING OPTIONS** select the map function.



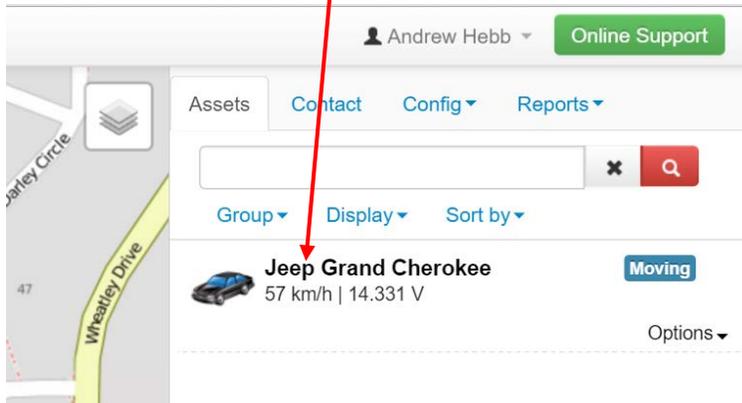


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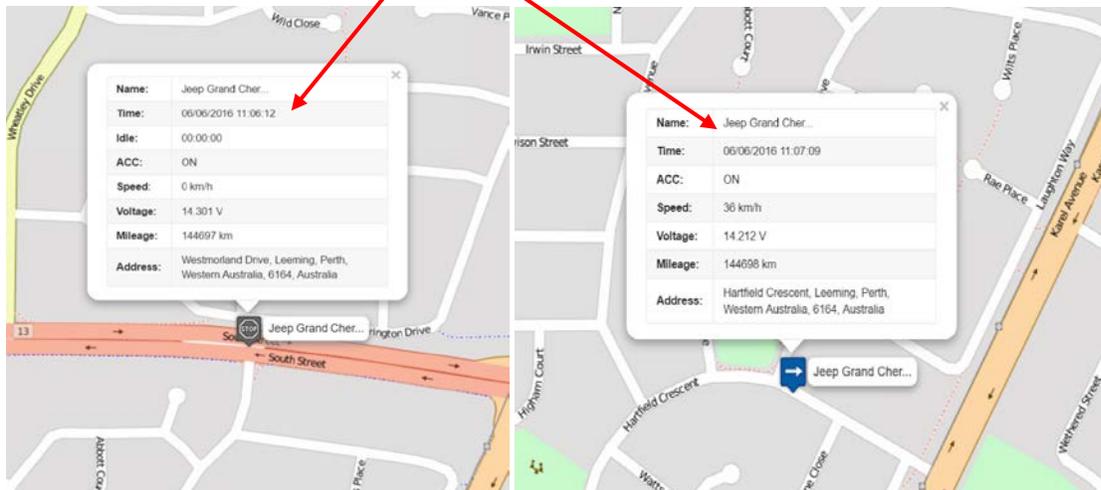
FOR ALL YOUR ASSET TRACKING SOLUTIONS

VIEW ASSET LIVE TRACKING

1. Click on the **ASSET NAME**, this is on the right hand side of the screen. This will zoom in on the asset.



2. The asset will move along the screen as it updates. Update intervals are determined by the vehicles movement. The **INFORMATION** bubbles will provide the asset status and movement details.

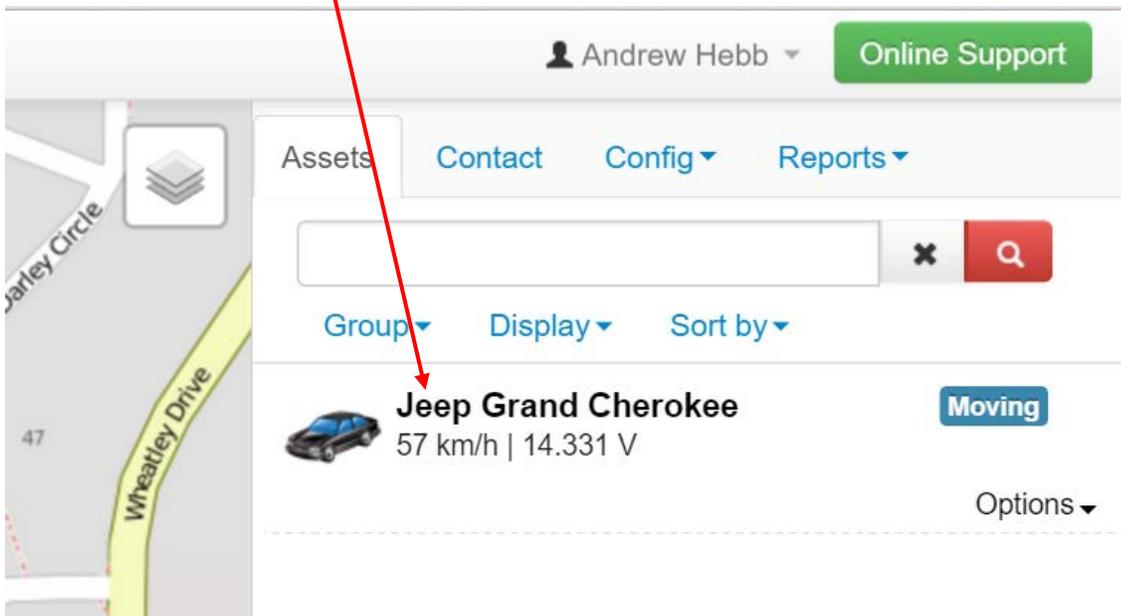


Should you wish to swap between multiple assets simple click on the asset name as outlined in step 1.

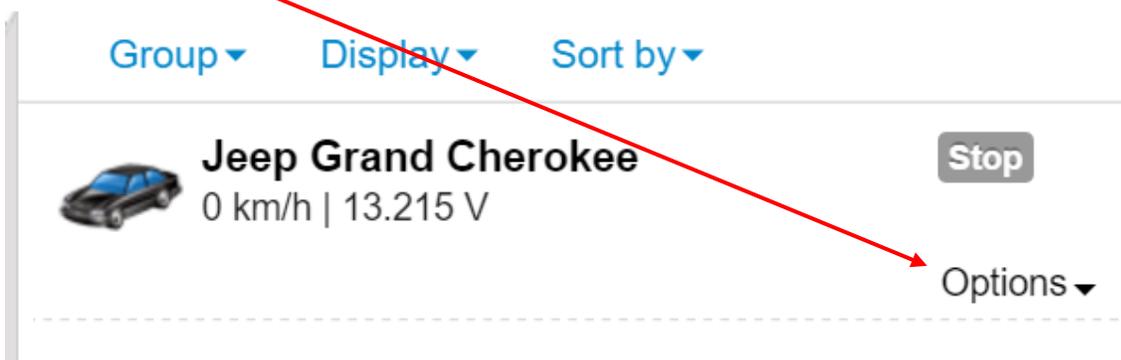


HISTORICAL PLAYBACK (BREAD CRUMB TRAIL)

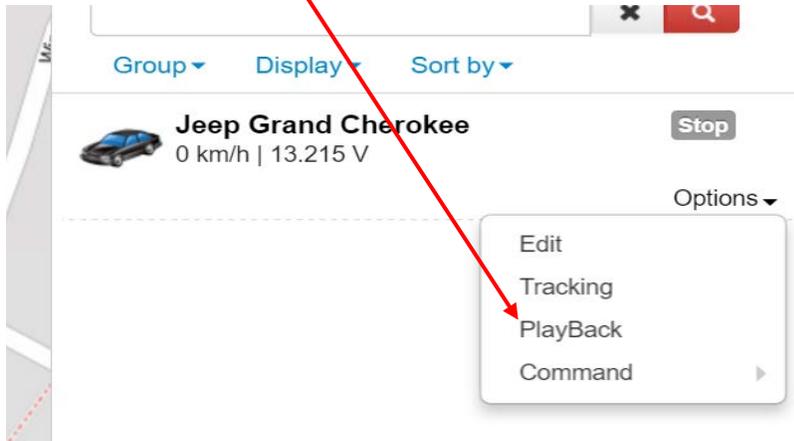
1. Click on the **ASSET NAME**, this is on the right hand side of the screen.



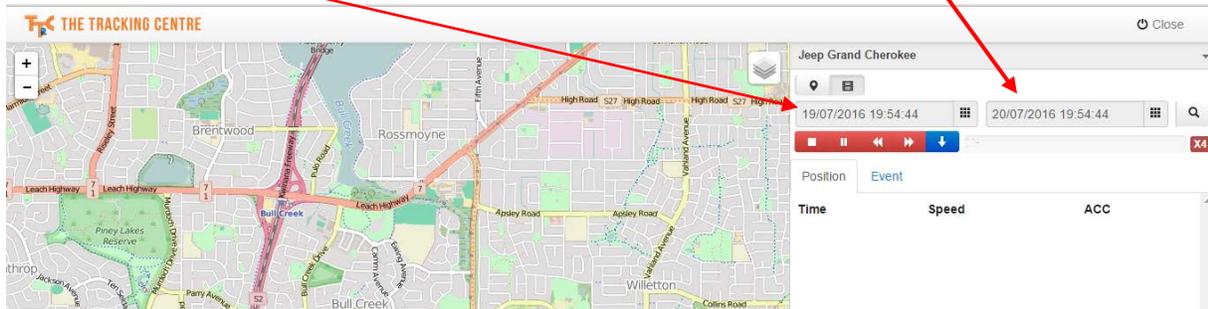
2. Select the **OPTIONS** hyperlink.



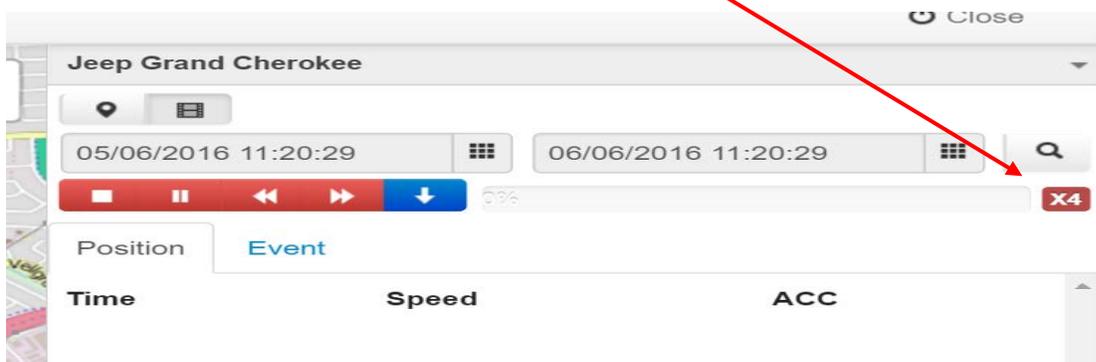
3. Select the **PLAYBACK** option. This will open up a new window.



4. Set the DATE and TIME intervals required on the boxes. The left is the “**END**” time and the right is the “**START**” time.



5. Once the appropriate dates have been set click the **MAGNIFYING GLASS** to request the playback.





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6. Upon completion of downloading the report the **EACH UPDATE** on the right hand side and the **ROUTE WILL BE DISPLAYED ON THE MAP**.

Time	Speed	ACC
05/06/2016 12:08:17	36 km/h	ON
05/06/2016 12:08:33	27 km/h	ON
05/06/2016 12:09:09	26 km/h	ON
05/06/2016 12:09:29	17 km/h	ON
05/06/2016 12:10:03	20 km/h	ON
05/06/2016 12:10:49	15 km/h	ON
05/06/2016 12:11:17	3 km/h	ON
05/06/2016 12:23:04	12 km/h	ON
05/06/2016 12:24:18	23 km/h	ON
05/06/2016 12:24:26	49 km/h	ON
05/06/2016 12:24:34	60 km/h	ON
05/06/2016 12:25:36	19 km/h	ON
05/06/2016 12:26:04	78 km/h	ON
05/06/2016 12:26:40	79 km/h	ON
05/06/2016 12:26:52	84 km/h	ON
05/06/2016 12:27:35	97 km/h	ON

To view the movements of the asset click the **PLAY** button This will then start the playback from the first update

Time	Speed	ACC
18/07/2016 10:48:52	44 km/h	ON



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05/06/2016 11:20:29 06/06/2016 11:20:29

Position **Event**

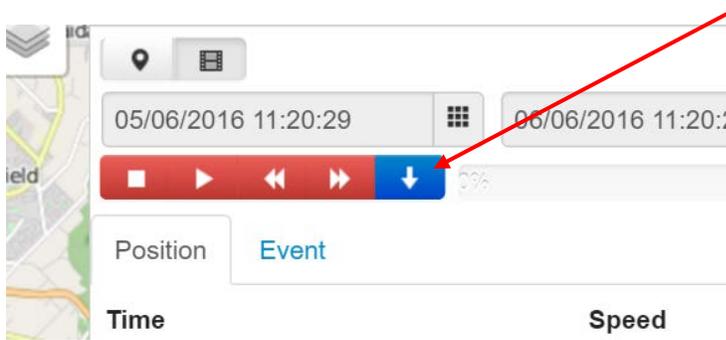
Time	Speed	ACC
05/06/2016 12:08:17	36 km/h	ON
05/06/2016 12:08:33	27 km/h	ON
05/06/2016 12:09:09	26 km/h	ON
05/06/2016 12:09:29	17 km/h	ON
05/06/2016 12:10:03	20 km/h	ON

To view a specific update simply click on the **UPDATE** time, this will display the location on the map with an **INFORMATION** bubble. This will provide you a snapshot in time of the assets activity.

Name: Jeep Grand Cher...
Time: 05/06/2016 12:09:09
ACC: ON
Speed: 26 km/h
Mileage: 144633 km
Address: Butson Road, Leeming, Perth, Western Australia, 6164, Australia

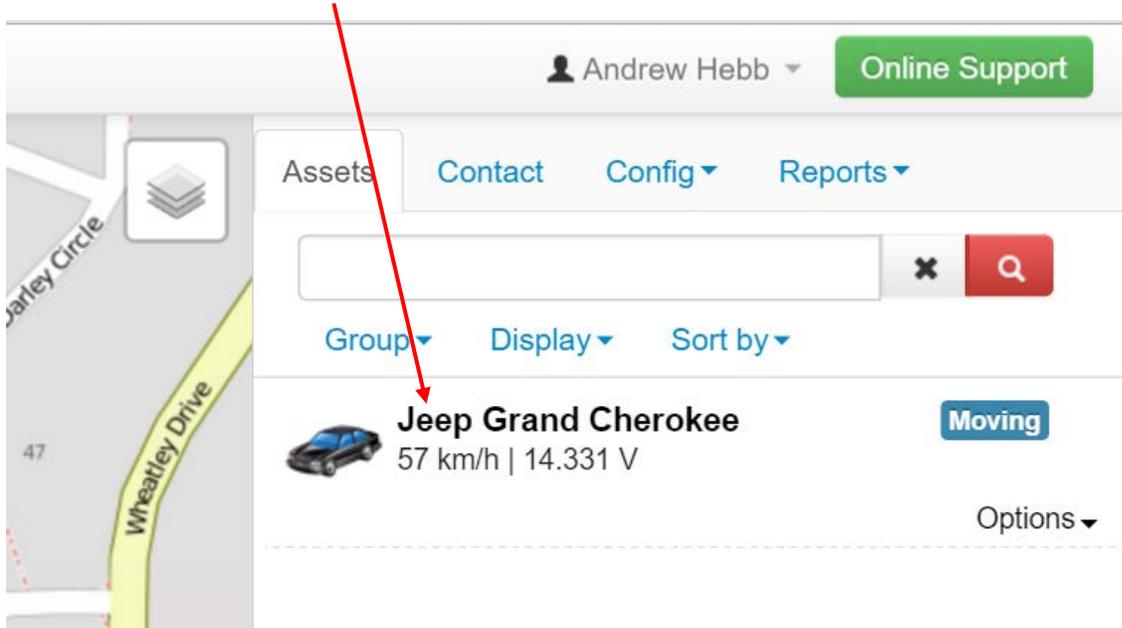
Time	Speed	ACC
05/06/2016 12:08:17	36 km/h	ON
05/06/2016 12:08:33	27 km/h	ON
05/06/2016 12:09:09	26 km/h	ON
05/06/2016 12:09:29	17 km/h	ON
05/06/2016 12:10:03	20 km/h	ON
05/06/2016 12:10:49	15 km/h	ON
05/06/2016 12:11:17	3 km/h	ON
05/06/2016 12:23:04	12 km/h	ON

7. To download the excel format of the **PLAYBACK** click the **BLUE** download button.



HOW TO EDIT THE ASSET DETAILS

1. Click on the **ASSET NAME**, this is on the right hand side of the screen.

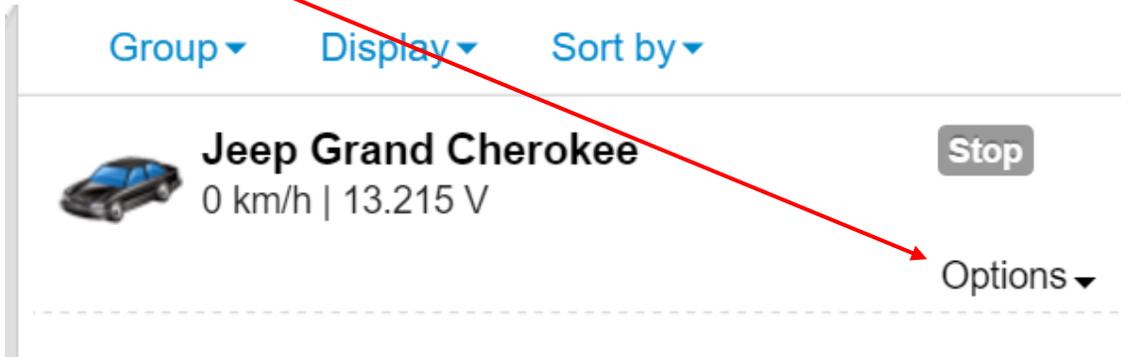




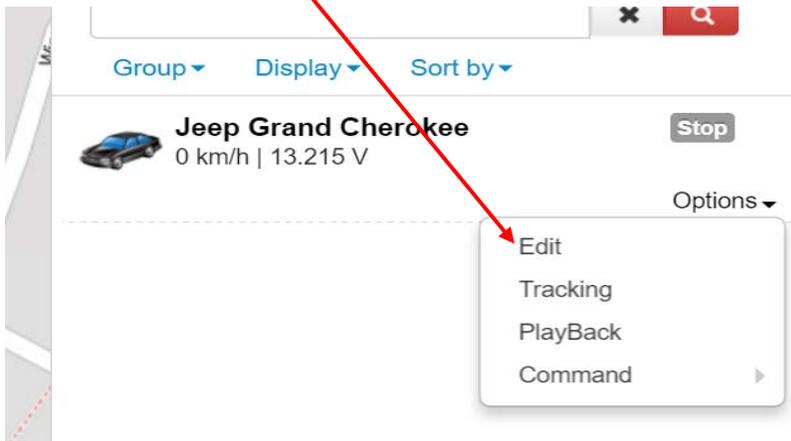
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2. Select the **OPTIONS** hyperlink.



3. Select the **EDIT** option. This will open up a new window.





4. **MODIFY** the information as required.

.aspx

Asset

Image 

IMEI 0354188048665249

Device QT500V

Name: Jeep Grand Cherokee

Tag

Group Undefined

Contact Undefined

Driver or Device holder

Unit km/h

Initial mileage 131218

Initial Runtime 0 Hours

Remark

Close Save

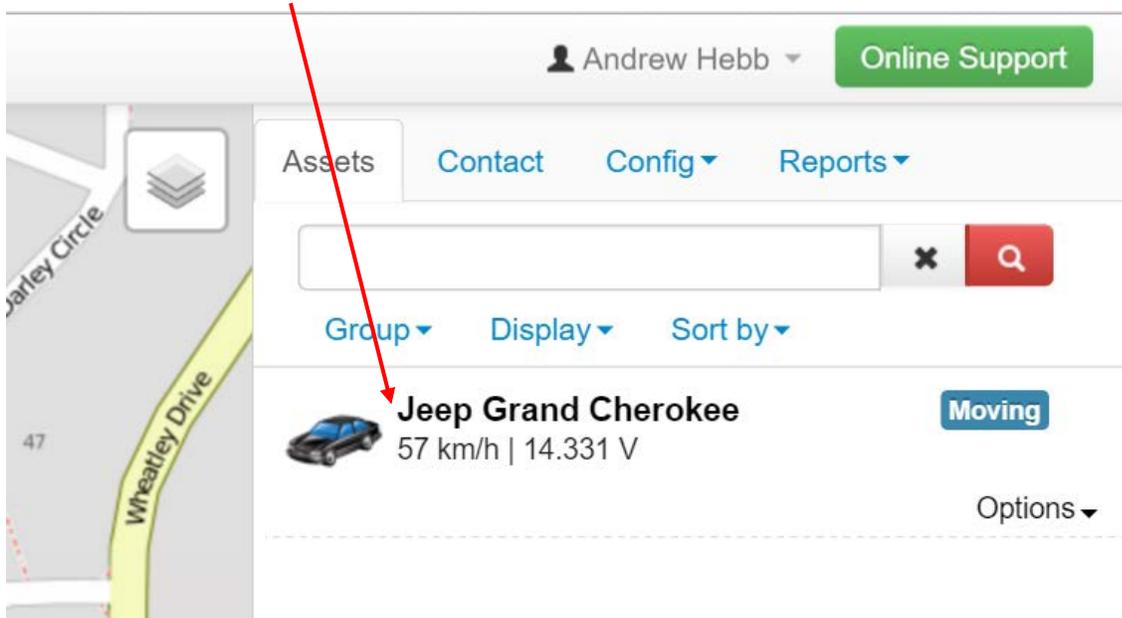
1 jennifer.williams@rossmovie

5. Once the information has been updated click **SAVE**. If you do not want to save the changes click **CLOSE**.

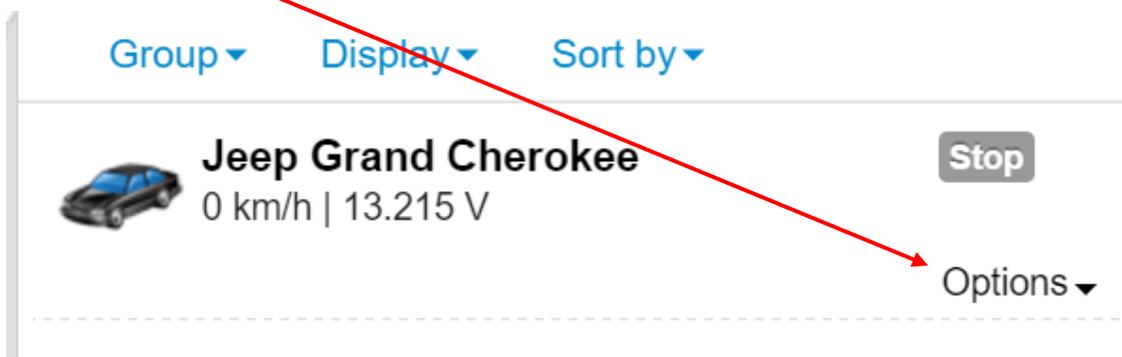


SETTING A MAXIMUM SPEED LIMIT

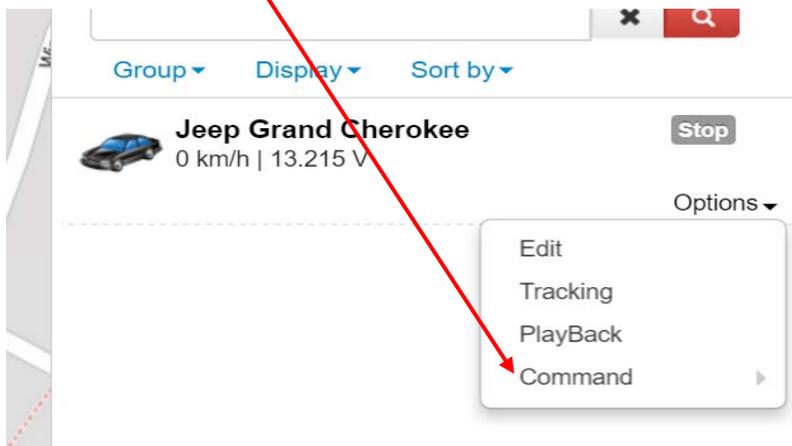
1. Click on the **ASSET NAME**, this is on the right hand side of the screen.



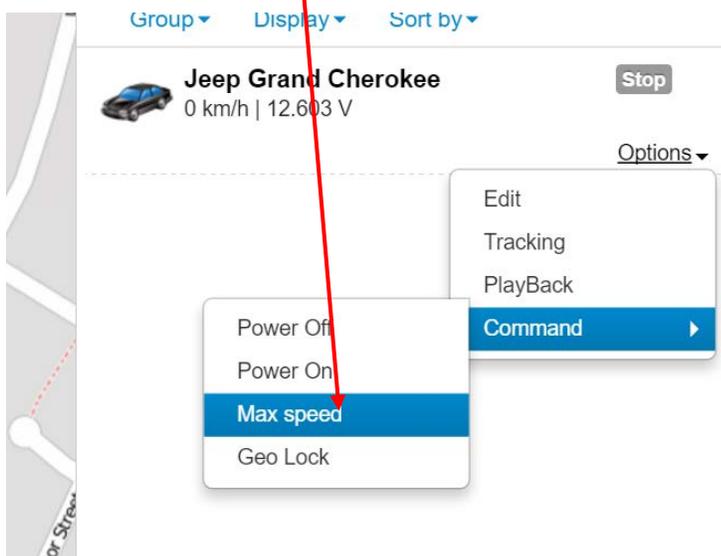
2. Select the **OPTIONS** hyperlink.



3. Select the **COMMAND** option. This will open up a new window.



4. Click on the **MAX SPEED** option. This will open up a small window.

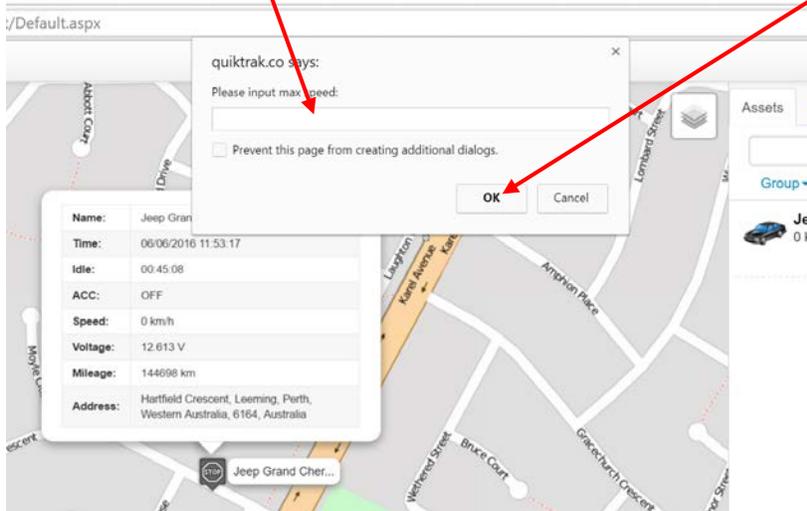




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5. Enter the maximum speed for the vehicle. Once the speed is set click **OK**

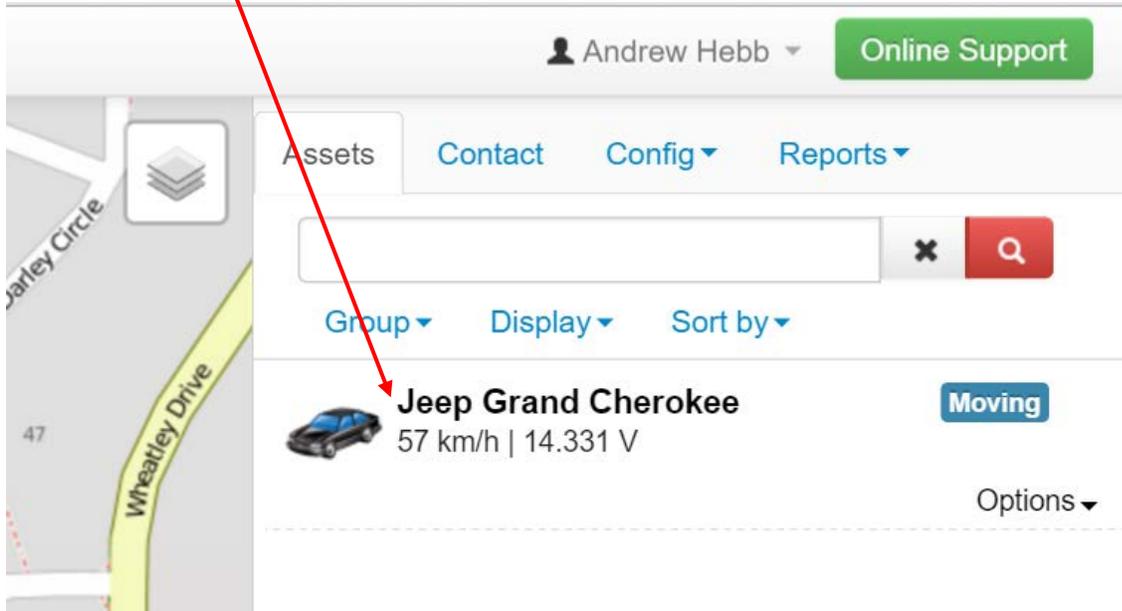


NOTE – to receive instant email notification follow the **SETTING ALARMS** section.

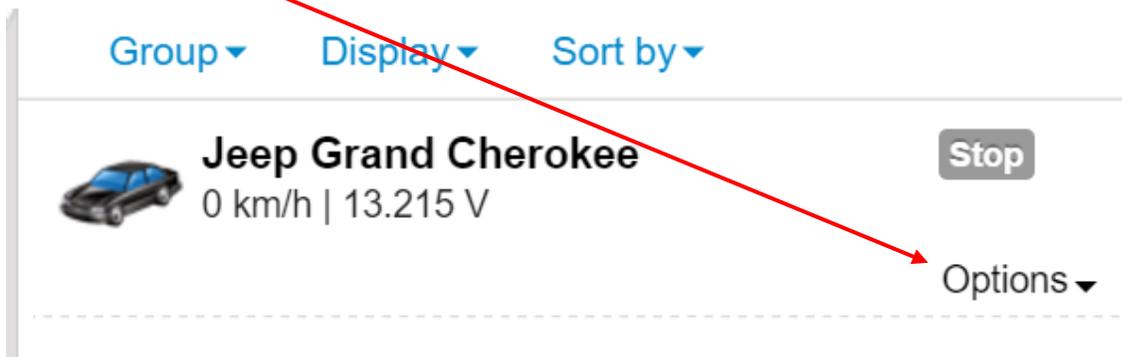


OPENING AN ASSET IN AN INDIVIDUAL TRACKING WINDOW

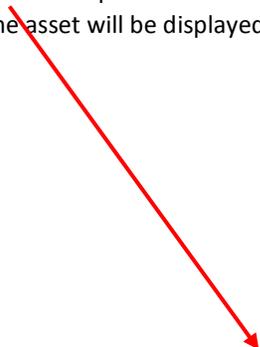
1. Click on the **ASSET NAME**, this is on the right hand side of the screen.

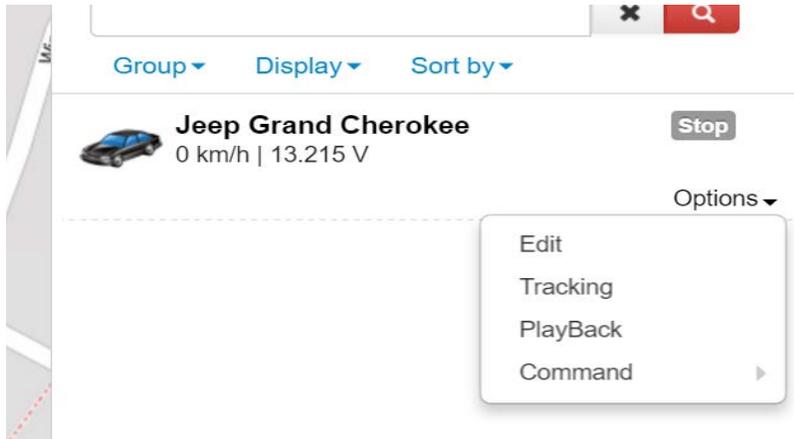


2. Select the **OPTIONS** hyperlink.



3. Select the **TRACKING** option. This will open up a new window. This will open a new window where only one asset will be displayed. This will begin a bread crumb trail of all movement.

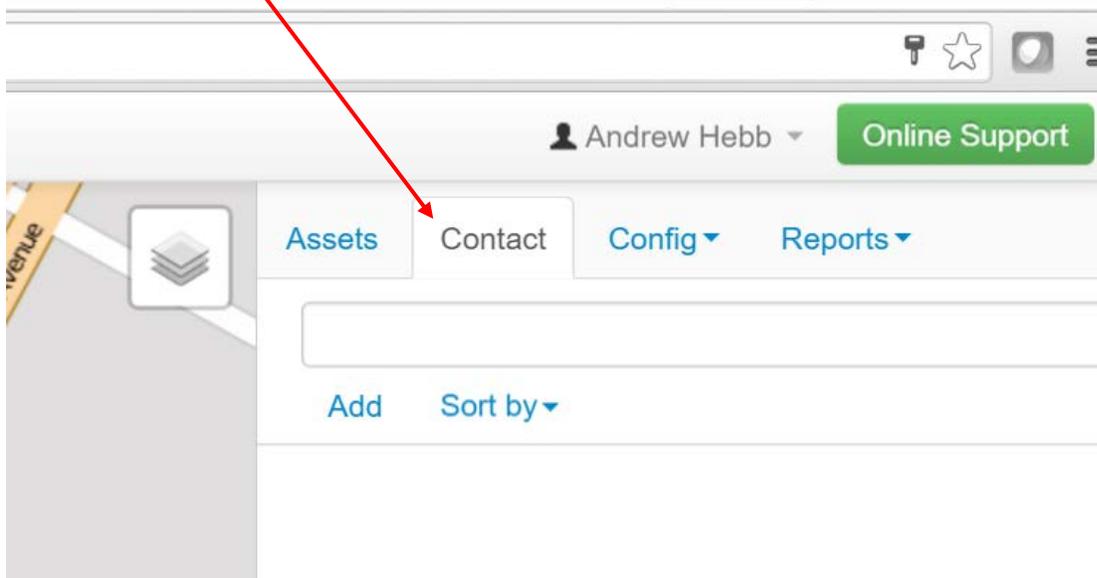




CONTACT PAGE

To access this page follow the below steps

1. Log into your account,
2. Click the **CONTACT** tab.



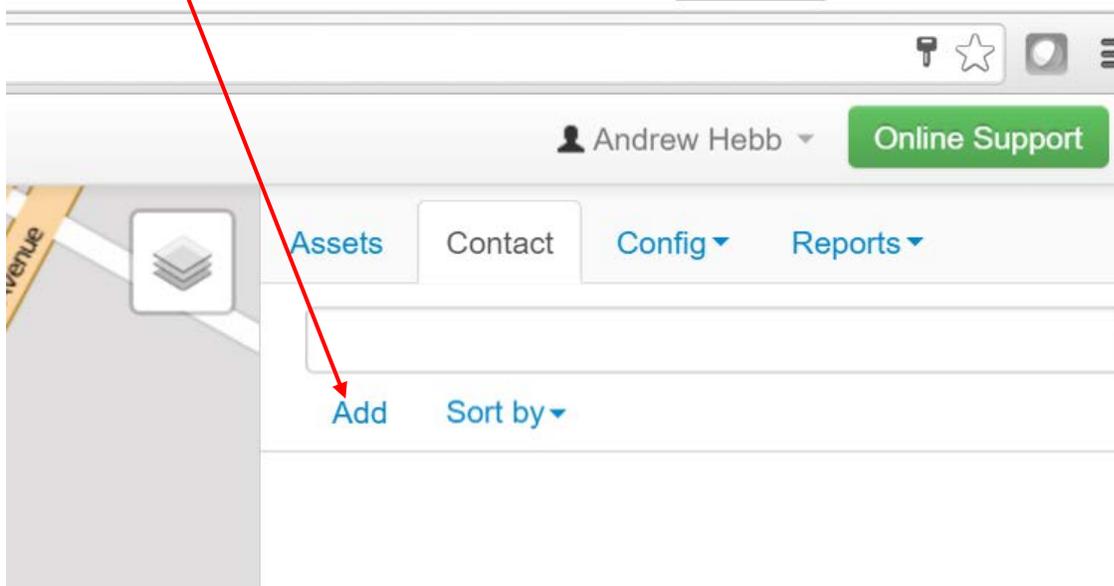
From this page you can perform the following tasks –

- Add a new contact,
- Remove a contact,
- Edit contact details,
- View all contacts.



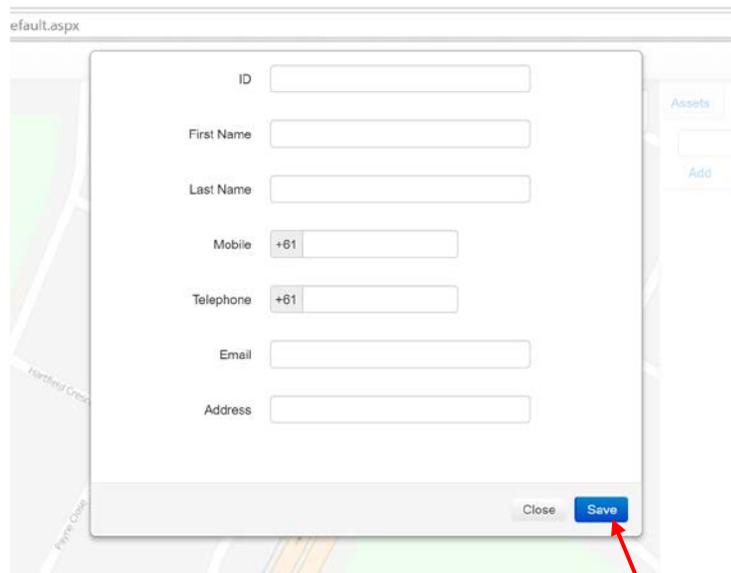
ADDING A NEW CONTACT

1. Click **ADD**. This will open up a new window.



2. Enter the required details.

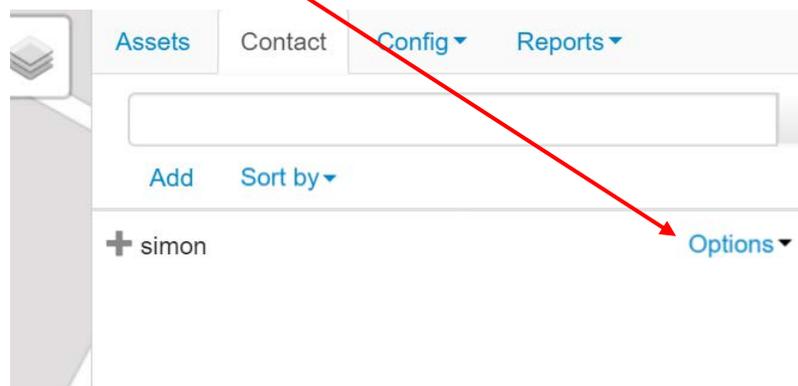




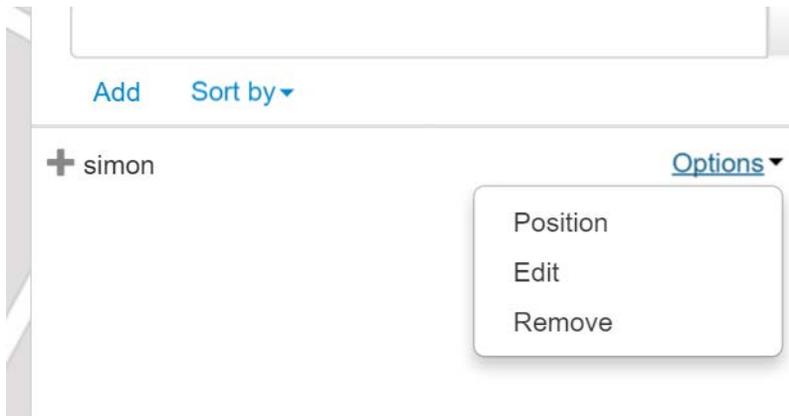
3. Once the correct details have been added click **SAVE**

REMOVING A CONTACT

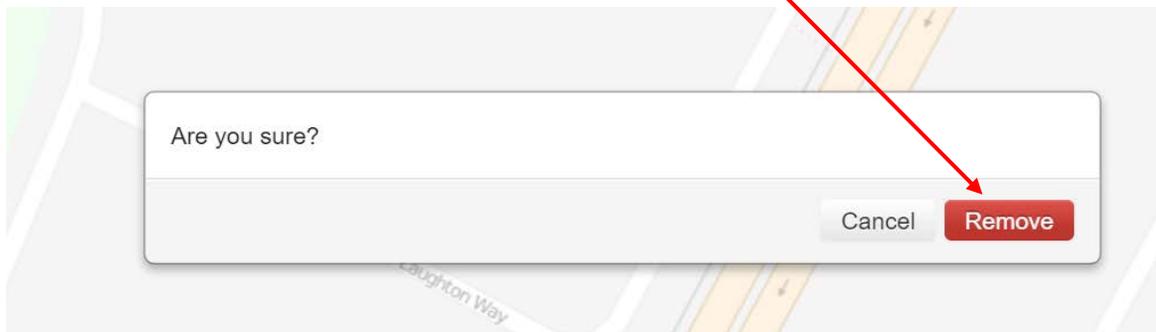
1. Click on the **OPTIONS** hyperlink next to the contacts name you wish to remove.



2. Click **REMOVE**.

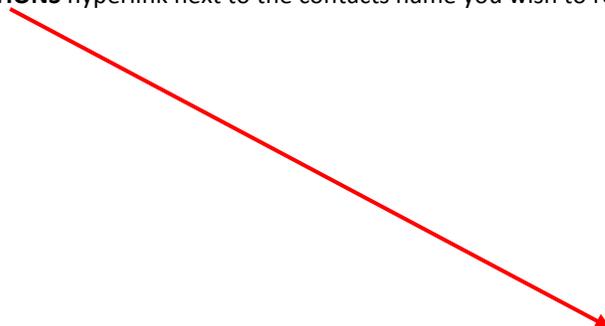


3. Confirm you wish to **REMOVE** the contact by clicking the **REMOVE** button.



EDIT CONTACT DETAILS

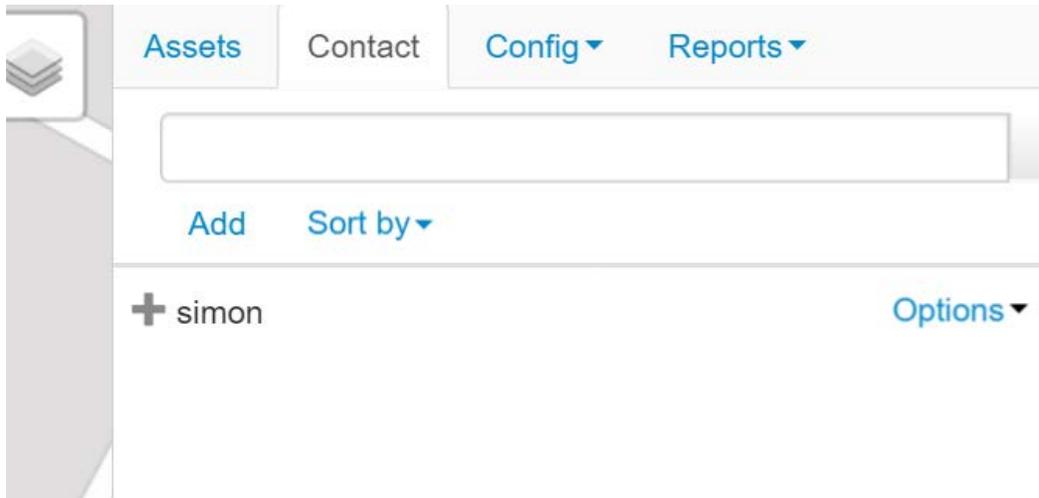
1. Click on the **OPTIONS** hyperlink next to the contacts name you wish to remove.



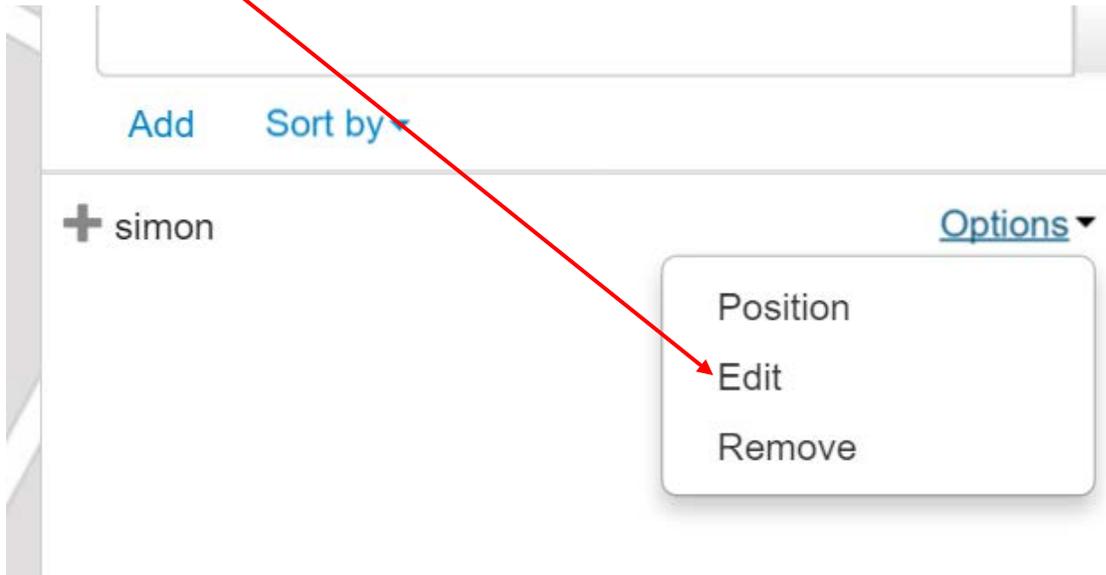


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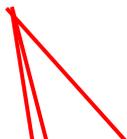
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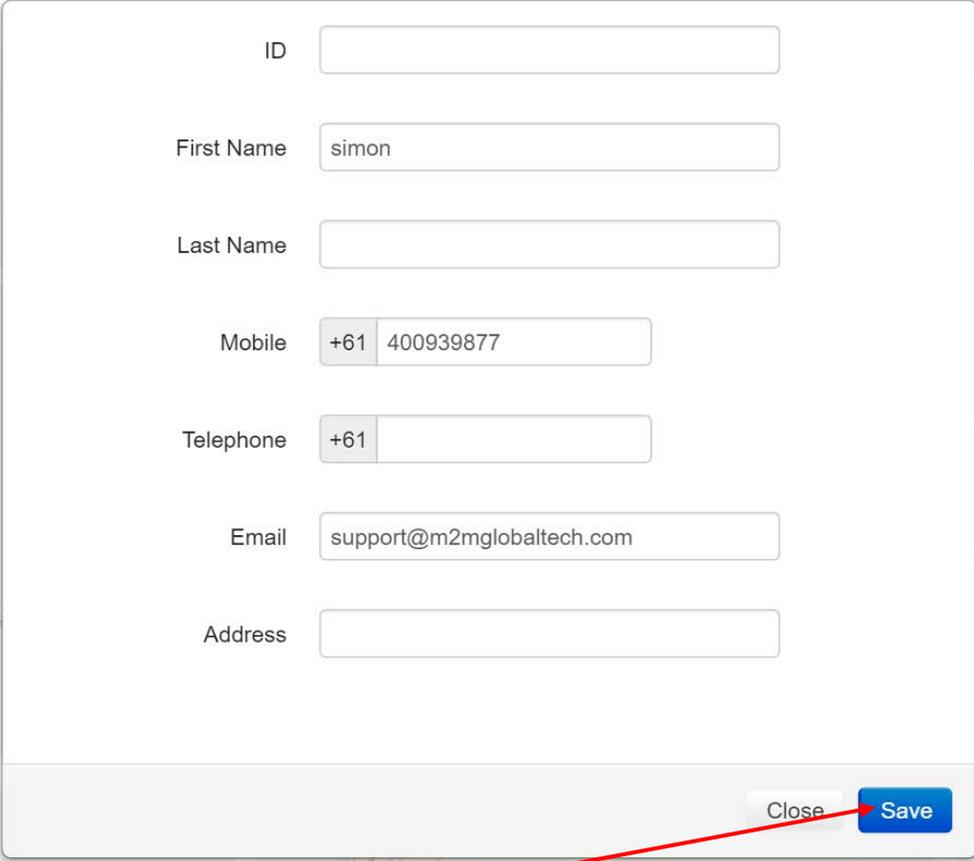
2. Click **EDIT**.



3. **MODIFY** the details as required.



lt.aspx



ID

First Name

Last Name

Mobile

Telephone

Email

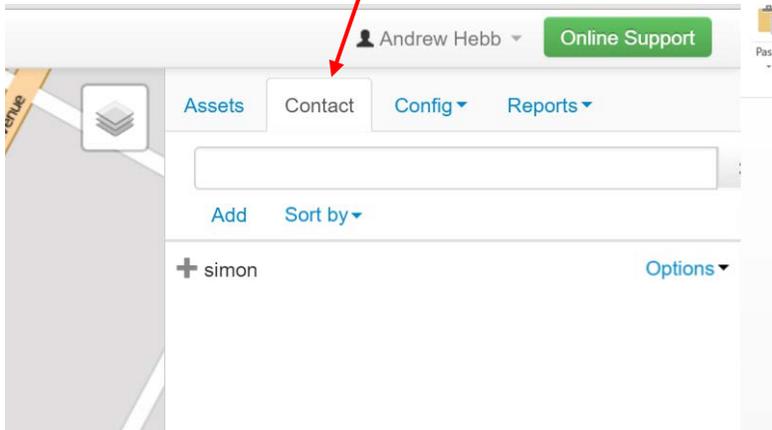
Address

Close

4. Click **SAVE** to save changes.

VIEW ALL CONTACTS

To view all contacts click the **CONTACT** tab they will automatically display.



Andrew Hebb

Assets **Contact** Config Reports

Add Sort by

+ simon

SETTING POINTS OF INTEREST, GEOFENCES and ALARMS

Point of Interest – This is a location that is marked to provide a reference point that is displayed on the map. This is helpful to individuals and businesses to mark out offices, work sites, clients of simple your home

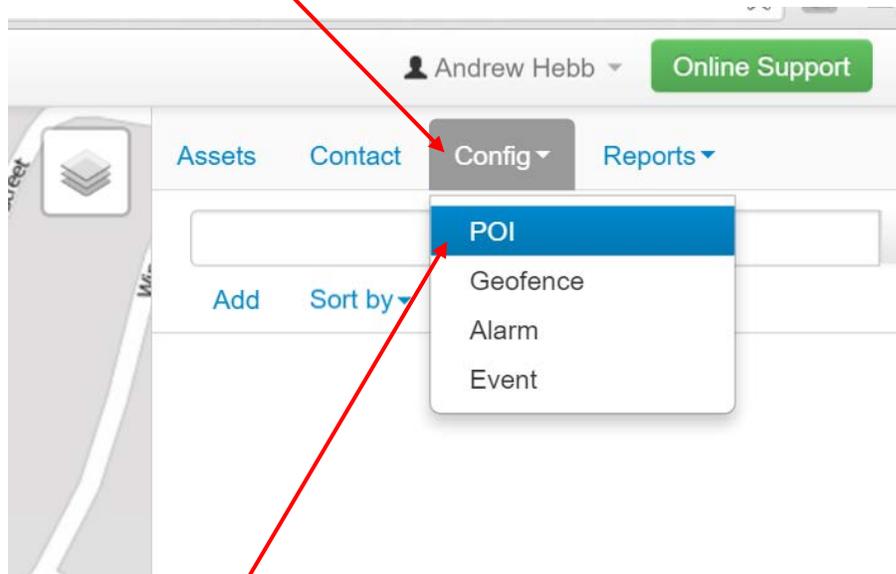
Geofence – This is an area that is set to provide a log or email notification in the event an asset enters or leaves the location.

Alarms – There are several alarms that can be configured. They include –

- Low battery alarm,
- Battery disconnection alarm,
- SOS duress alarm,
- High speed (overspeed) alarm,
- Custom One (input) alarm.

SETTING POINT OF INTEREST

1. Click on the **CONFIG** tab, this is on the top right hand side.



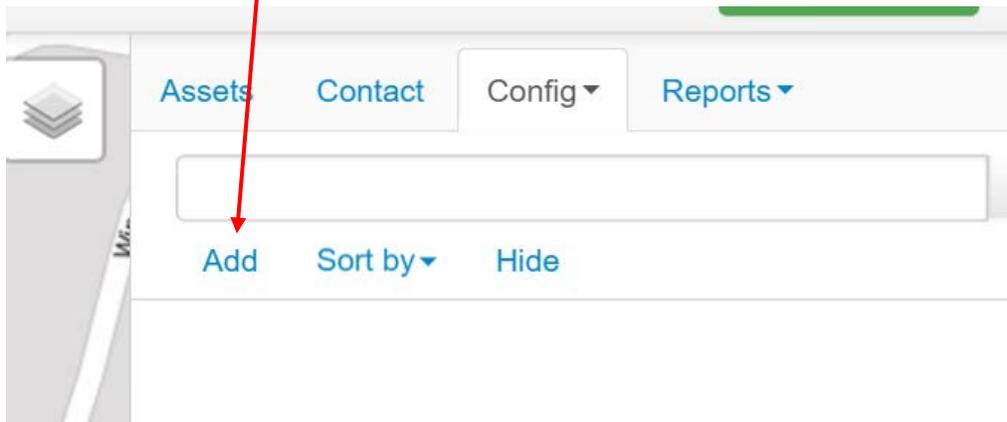
2. Click the **POI** tab. This is the first option.



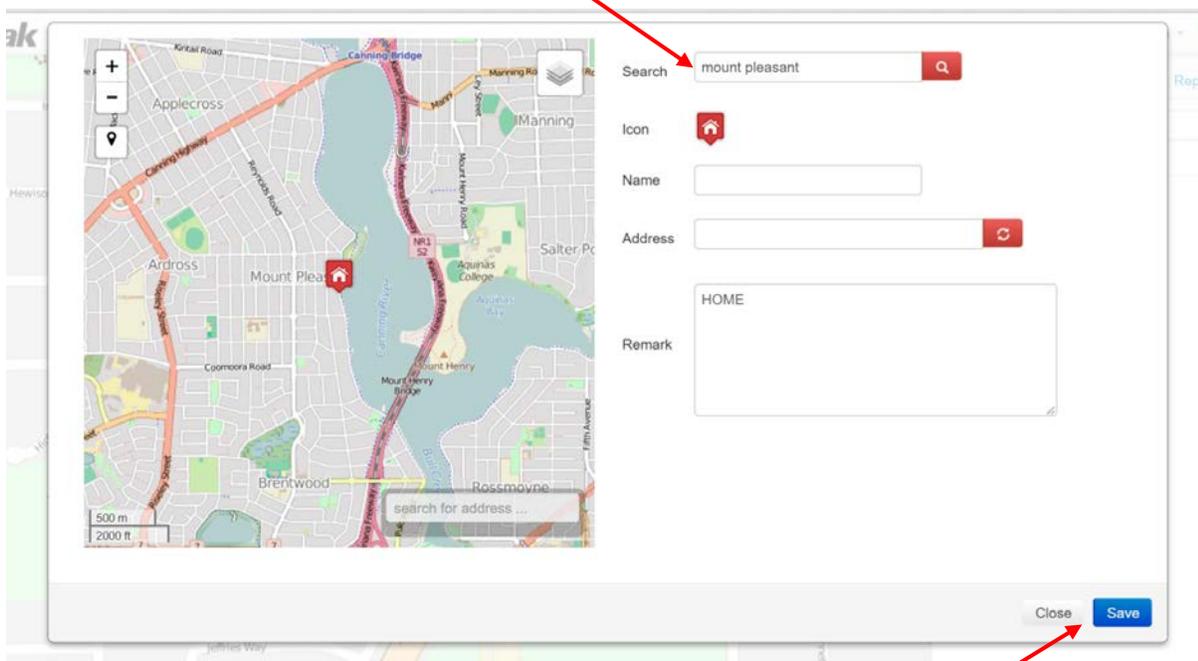
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- Click on the **ADD** button. This will open up a new window.

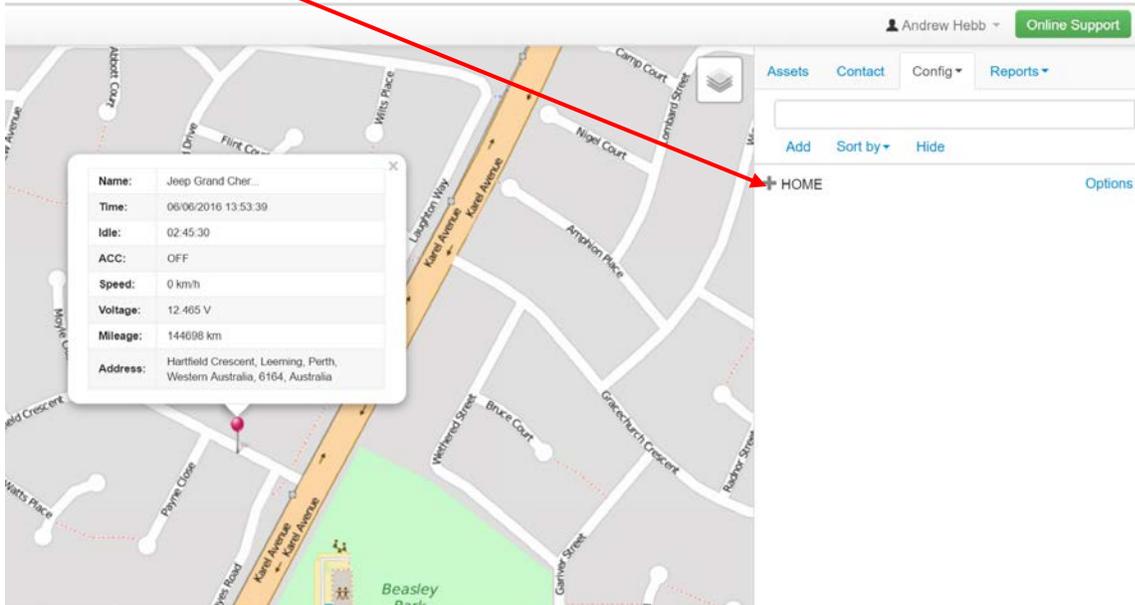


- Enter the desired address into the **SEARCH** field, add any remarks and other details that are required.



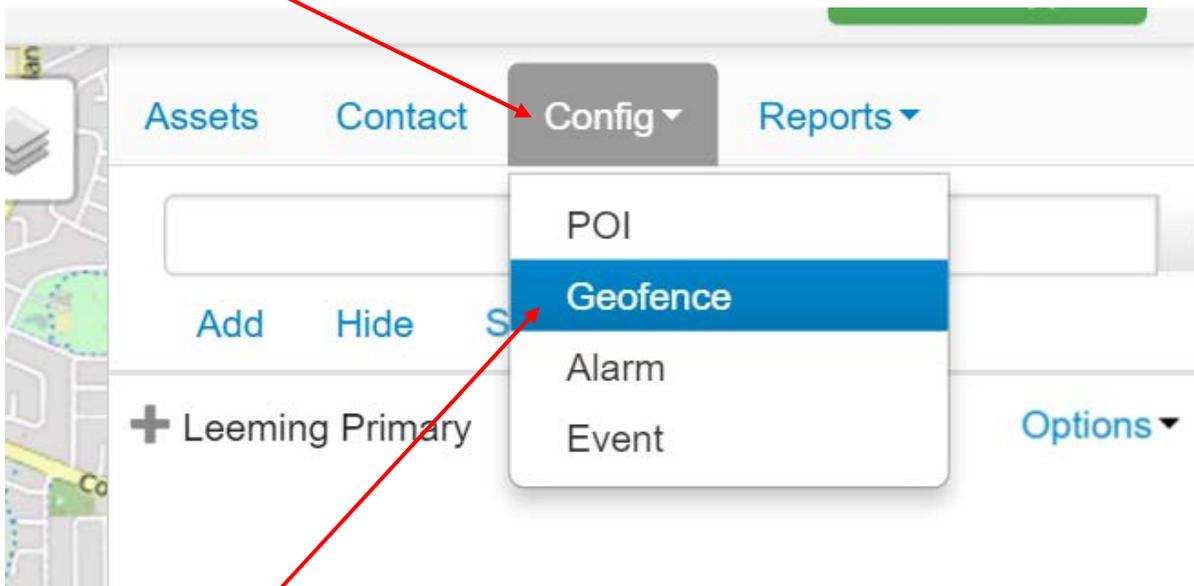
- Once the address is correct and showing on the correct location, then click **SAVE**.

- All **Points of Interest** will be added to the POI list and displayed when checking.



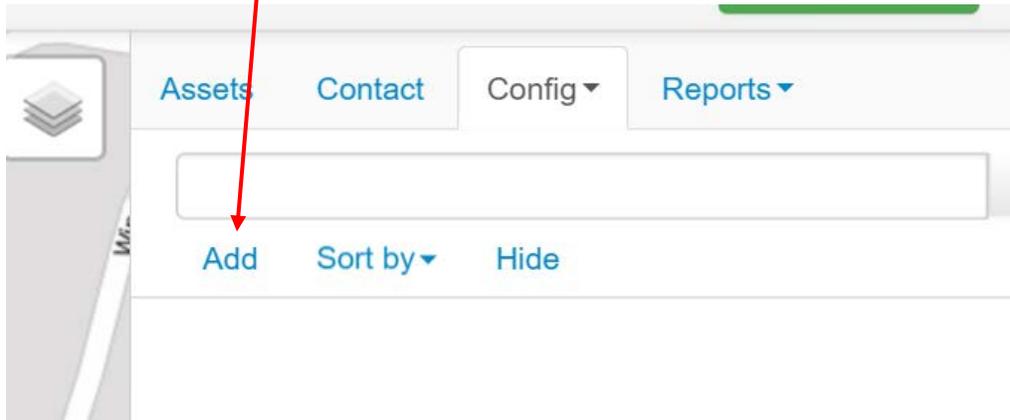
SETTING GEOFENCE/S

- Click on the **CONFIG** tab, this is on the top right hand side.

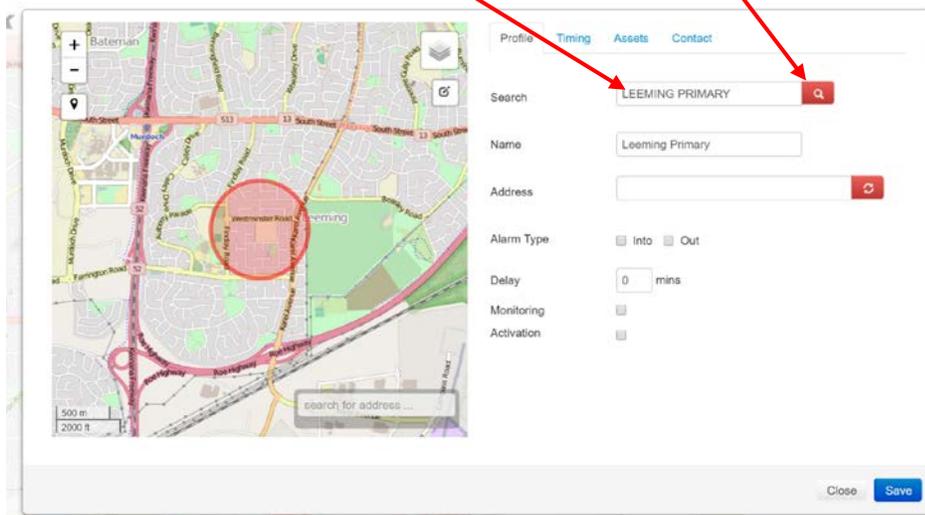


- Click the **GEOFENCE** tab. This is the first option.

3. Click on the **ADD** button. This will open up a new window.



4. Enter the address into the **SEARCH** field. Click the **MAGNIFYING GLASS** to search the address.

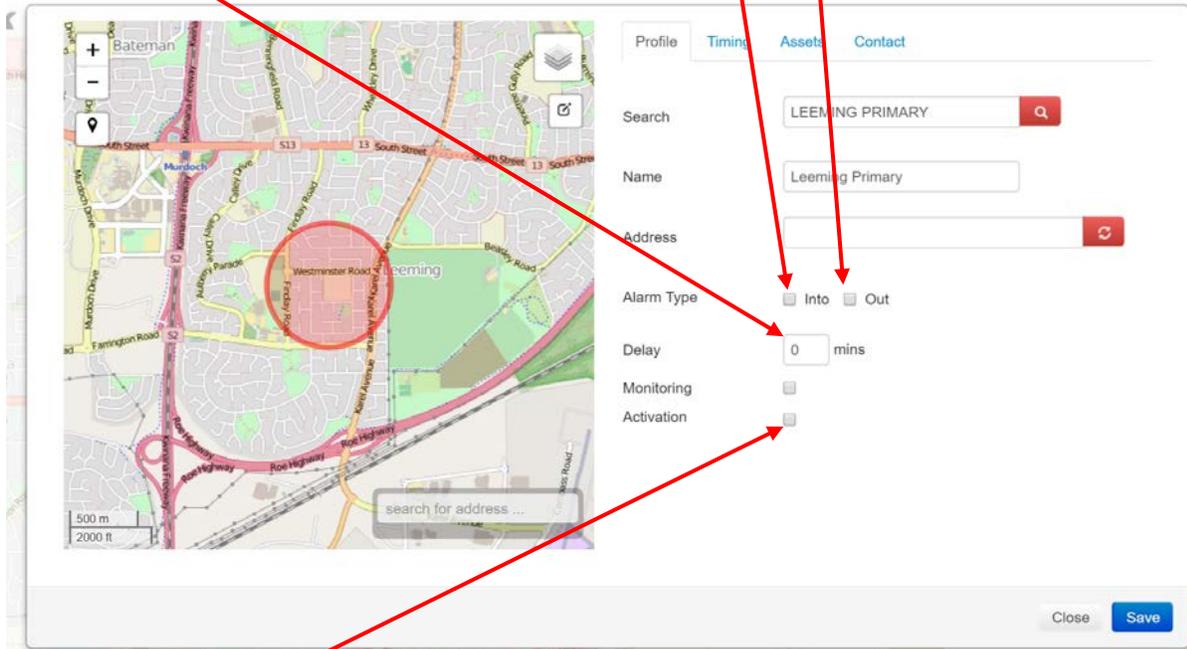




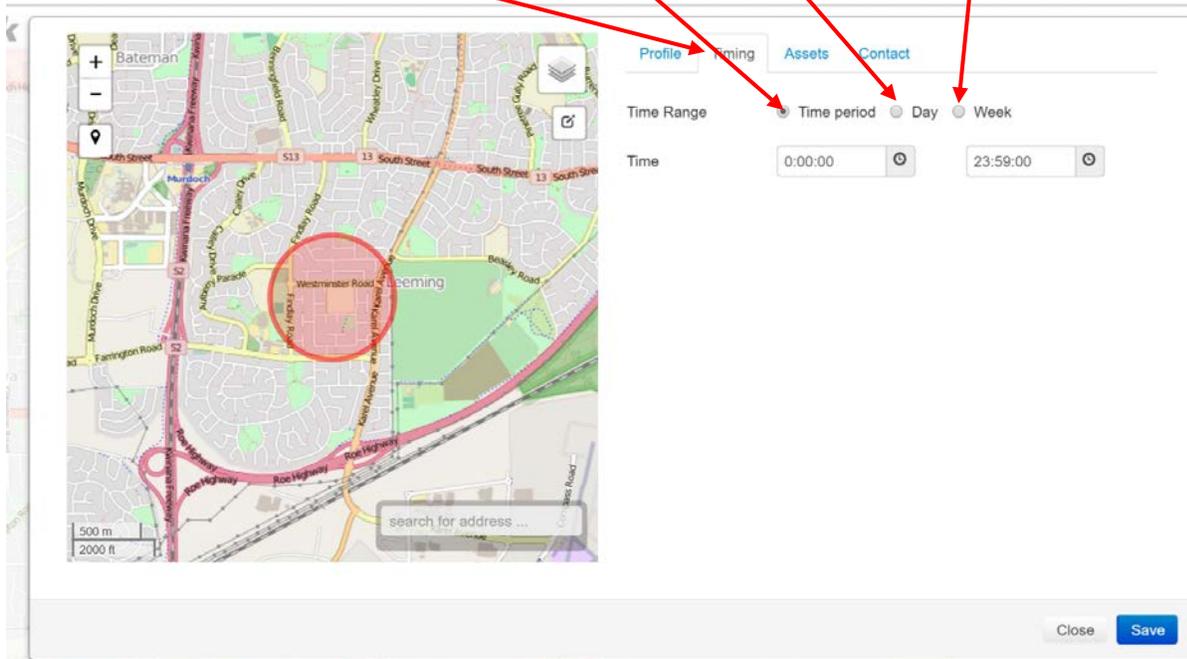
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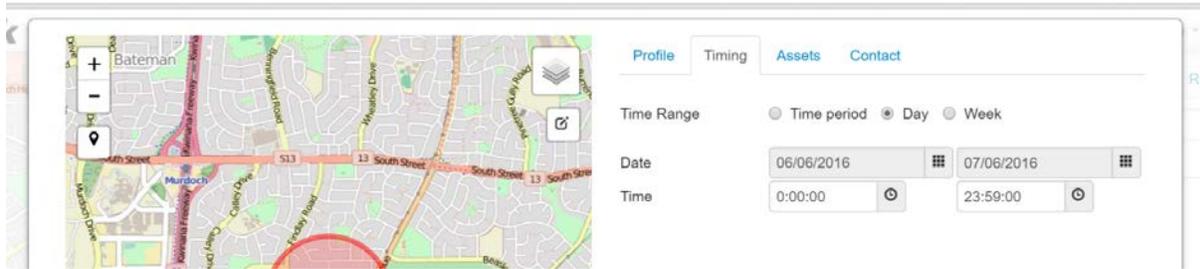
- Set whether the geofence is to log when an asset enters **INTO** or **OUT** of the designated area. A **DELAY** can be set to allow time to re-enter or leave an area. This is in minutes.



- Select **ACTIVATION** to make the area active.
- Geofences can be set to operate for **specific times, date ranges or time and day range**. Edit the active time by clicking **TIMING**. See images below

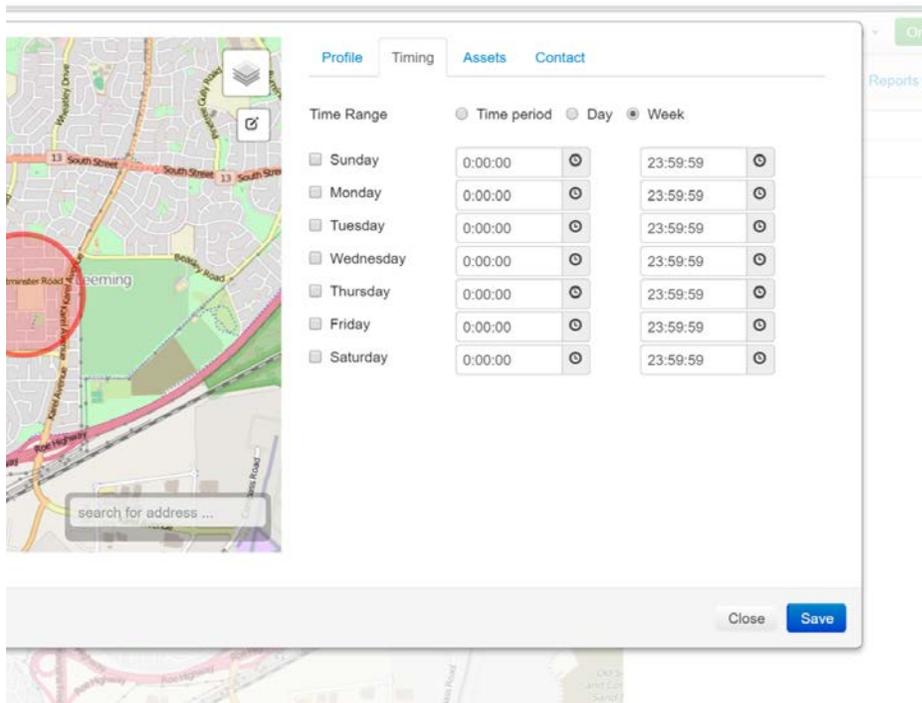


DATE RANGE



The screenshot shows a map on the left with a red geofence circle. On the right, there are tabs for Profile, Timing, Assets, and Contact. Under the Timing tab, there are radio buttons for Time period, Day, and Week. Below that, there are date and time pickers. The date range is set from 06/06/2016 to 07/06/2016, and the time range is from 0:00:00 to 23:59:00.

DAY AND TIME RANGE

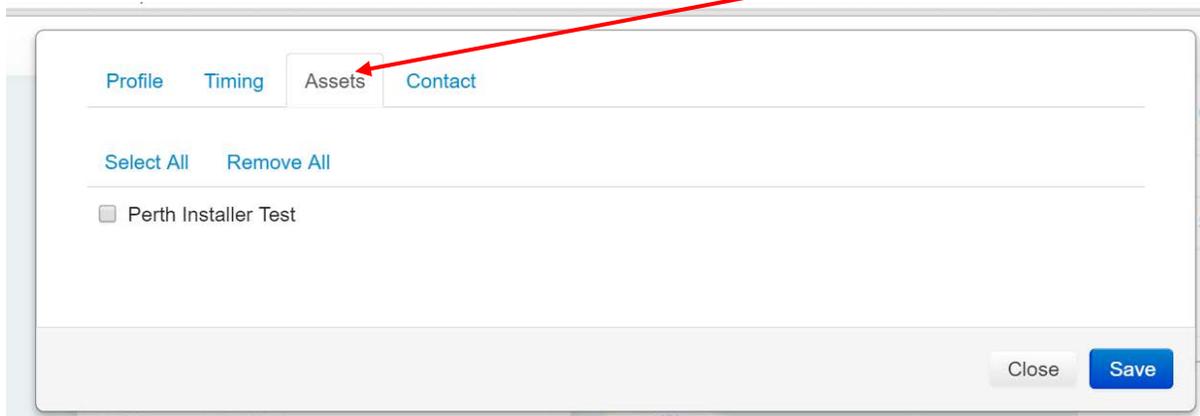


The screenshot shows a map on the left with a red geofence circle. On the right, there are tabs for Profile, Timing, Assets, and Contact. Under the Timing tab, there are radio buttons for Time period, Day, and Week. Below that, there is a table for selecting days and time ranges.

Day	Start Time	End Time
<input type="checkbox"/> Sunday	0:00:00	23:59:59
<input type="checkbox"/> Monday	0:00:00	23:59:59
<input type="checkbox"/> Tuesday	0:00:00	23:59:59
<input type="checkbox"/> Wednesday	0:00:00	23:59:59
<input type="checkbox"/> Thursday	0:00:00	23:59:59
<input type="checkbox"/> Friday	0:00:00	23:59:59
<input type="checkbox"/> Saturday	0:00:00	23:59:59

At the bottom of the configuration window, there are 'Close' and 'Save' buttons.

8. Select the desired **ASSETS** for the Geofence to apply to by clicking the **ASSETS** tab.



The screenshot shows the 'Assets' tab selected in the configuration interface. There are buttons for 'Select All' and 'Remove All'. Below that, there is a list of assets with checkboxes. The asset 'Perth Installer Test' is currently unchecked. At the bottom, there are 'Close' and 'Save' buttons.



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9. To add contacts/s to the alarm select the corresponding check box

The screenshot shows a web interface with a 'Contact' tab selected. It contains a table with columns for Name, SMS, and Email. Two contacts are listed: 'Quiktrak Demos' and 'Simon'. The 'Email' checkbox for 'Quiktrak Demos' is checked. At the bottom right, there are 'Close' and 'Save' buttons. Red arrows point from the instruction text to the 'Email' checkbox and the 'Save' button.

Name	SMS	Email
+ Quiktrak Demos	<input type="checkbox"/> 8	<input checked="" type="checkbox"/> sales@m2mglobaltec...
+ Simon	<input type="checkbox"/> 400932043	<input type="checkbox"/>

Close Save

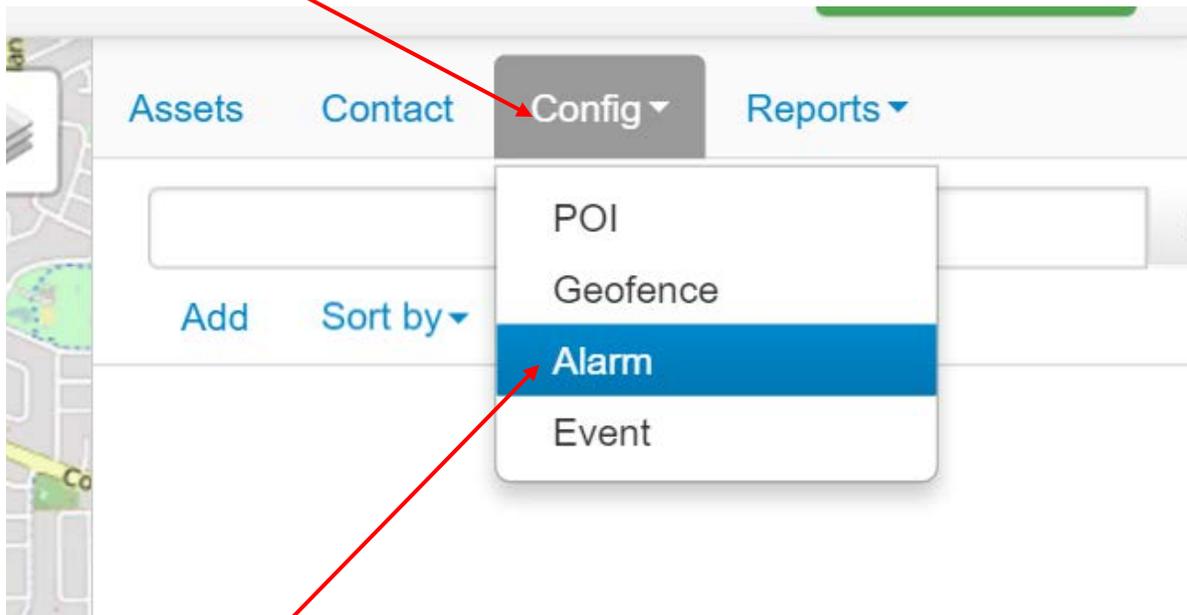
10. Click **SAVE**



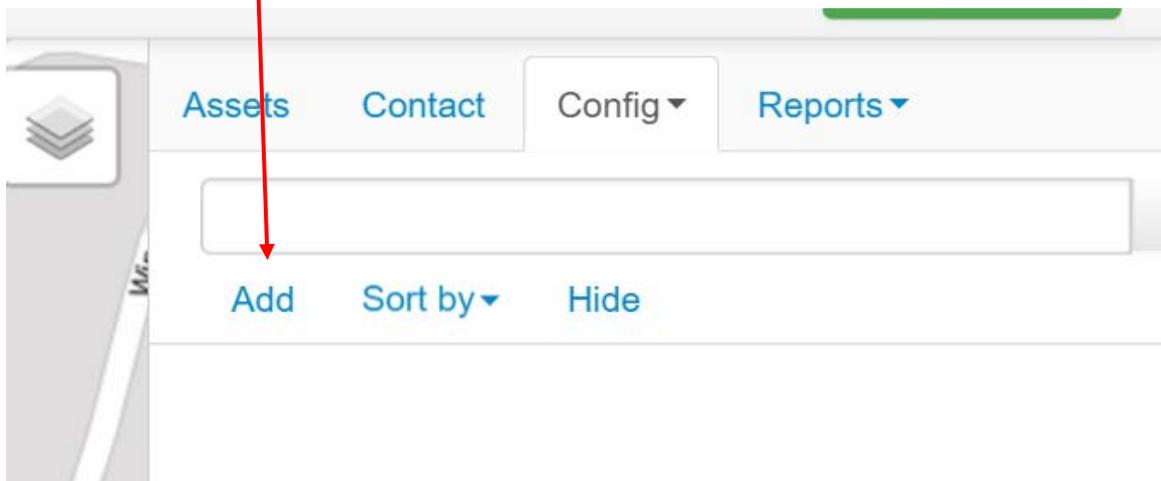
SETTING ALARMS

NOTE – All alarms are set in the same format, only step 4 differs.

1. Click on the **CONFIG** tab, this is on the top right hand side.



2. Click the **ALARM** tab. This is the first option.
3. Click on the **ADD** button. This will open up a new window.





4. Select the type of alarm you wish to set from the **ALARM TYPE** drop down menu.

The screenshot shows a web interface for configuring an alarm. At the top, there are four tabs: 'Profile', 'Timing', 'Assets', and 'Contact'. Below the tabs, the 'Alarm Type' dropdown menu is set to 'SOS DURESS'. A red arrow points to this dropdown menu. Below the dropdown is an empty text input field for the 'Name'. There are two checkboxes: 'Monitoring' (unchecked) and 'Activation' (checked). At the bottom right, there are 'Close' and 'Save' buttons.

5. Rename the alarm if you would like to rename it. This can be completed in the **NAME** field.

This screenshot is identical to the previous one, but with two red arrows. One arrow points to the empty 'Name' text input field, and another arrow points to the 'Activation' checkbox, which is checked.

6. Select **ACTIVATION** to make the area active.



7. Alarms can be set to operate for **specific times, date ranges or time and day range**. Edit the active time by clicking **TIMING**. See images below

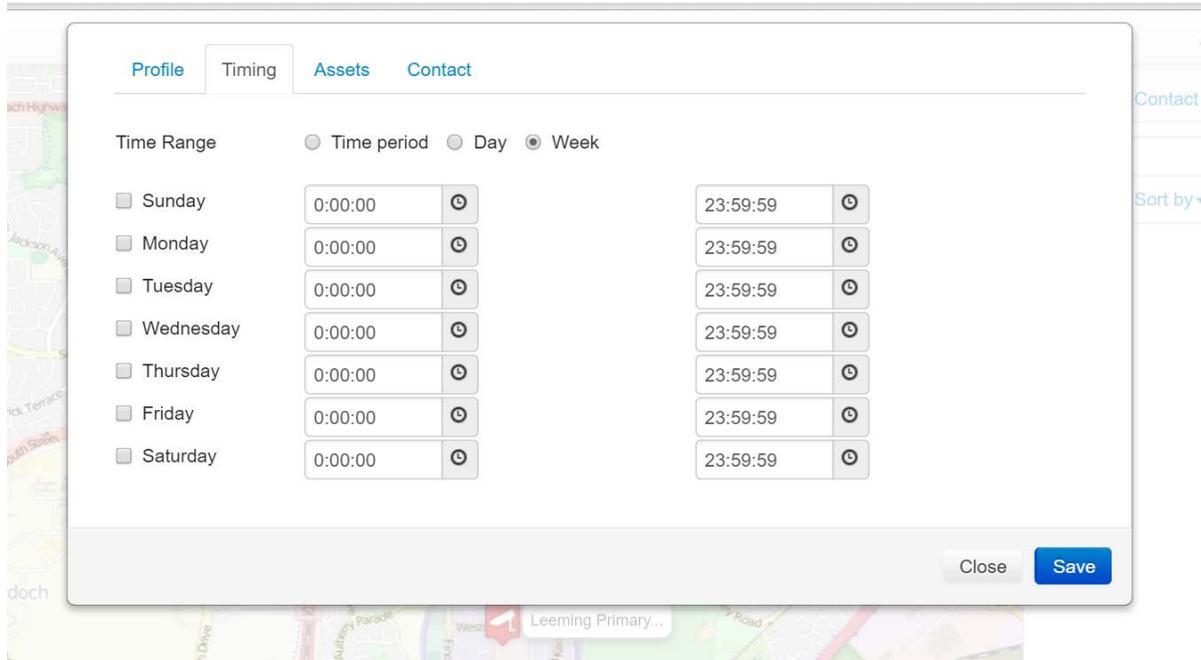
The screenshot shows a configuration window with tabs for Profile, Timing, Assets, and Contact. The 'Timing' tab is active. Under 'Time Range', the 'Time period' radio button is selected. Below, there are two time input fields: '0:00:00' and '23:59:59', each with a circular refresh icon. At the bottom right are 'Close' and 'Save' buttons. Three red arrows point from the text above to the 'Time period', 'Day', and 'Week' radio buttons.

DATE RANGE

The screenshot shows the same configuration window, but now the 'Day' radio button is selected. The 'Date' field is now active, showing '06/06/2016' and '07/06/2016' with a calendar icon. The 'Time' fields remain '0:00:00' and '23:59:59'. The 'Close' and 'Save' buttons are still present at the bottom right.

DAY AND TIME RANGE

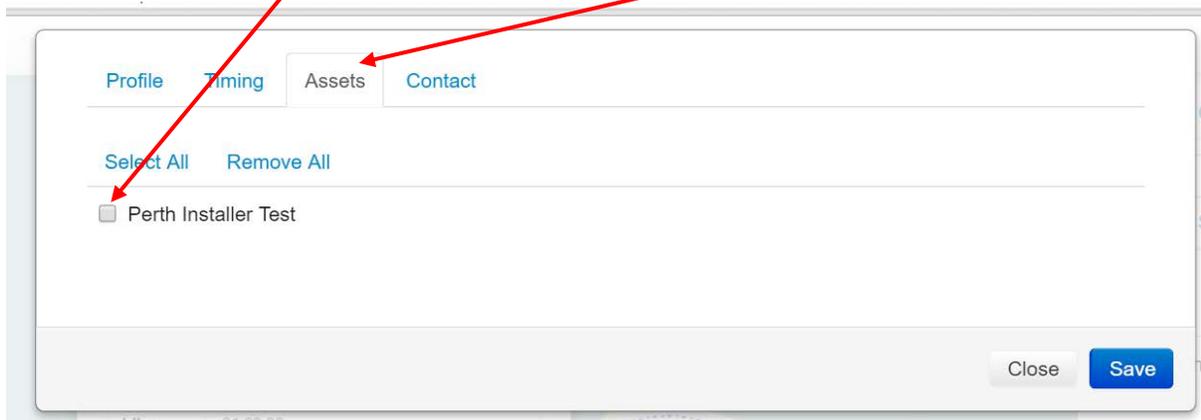
Client/Default.aspx



The screenshot shows a configuration window with four tabs: Profile, Timing, Assets, and Contact. The 'Timing' tab is active. It features a 'Time Range' section with three radio buttons: 'Time period', 'Day', and 'Week'. The 'Week' radio button is selected. Below this, there is a table with seven rows, one for each day of the week. Each row has a checkbox on the left and two time input fields on the right, each with a clear button. The time inputs are set to 0:00:00 and 23:59:59. At the bottom right of the window are 'Close' and 'Save' buttons.

Day	Start Time	End Time
<input type="checkbox"/> Sunday	0:00:00	23:59:59
<input type="checkbox"/> Monday	0:00:00	23:59:59
<input type="checkbox"/> Tuesday	0:00:00	23:59:59
<input type="checkbox"/> Wednesday	0:00:00	23:59:59
<input type="checkbox"/> Thursday	0:00:00	23:59:59
<input type="checkbox"/> Friday	0:00:00	23:59:59
<input type="checkbox"/> Saturday	0:00:00	23:59:59

8. Select the desired **ASSETS** for the alarms to apply to by clicking the **ASSETS** tab. To select an asset click the corresponding box.



The screenshot shows the same configuration window but with the 'Assets' tab selected. It features a 'Select All' and 'Remove All' link at the top. Below, there is a list of assets with checkboxes. One asset, 'Perth Installer Test', is visible with its checkbox unchecked. At the bottom right are 'Close' and 'Save' buttons. Two red arrows point from the text above to the 'Assets' tab and the 'Perth Installer Test' checkbox.

Asset Name	Selected
<input type="checkbox"/> Perth Installer Test	No



9. To add contacts/s to the alarm select the corresponding check box

Name	SMS	Email
+ Quiktrak Demos	<input type="checkbox"/> 8	<input type="checkbox"/> sales@m2mglobaltec...
+ Simon	<input type="checkbox"/> 400932043	<input type="checkbox"/>

10. Click **SAVE**

GENERATING REPORTS

NOTE – All reports are set in the same format, only step 2 differs.

1. Click the **REPORTS**

Assets Contact Config **Reports**

- OverView
- Run Time
- Activity
- Geofence
- Alarms
- OBD
- Idling
- Fuel

2. Select the appropriate report.

REPORT TYPES

- Overview – Provides a snap shot of the total data for the desired period.
- Runtime – Provides the accessory on and off times, durations and total hours.
- Activity – Provides the movement and stationary times, location and durations.
- Geofence – Provides the recorded geofence activity breach time, location and duration.
- Alarms – Provides the time, location and alarm type.
- OBD – Provides On board Diagnostics (OBD) data available to the device from the vehicle. Please note an OBD device is required for this.
- IDLING – Provides the time, location and duration of an assets idle time, with the accessory feed turned on.
- FUEL – Provides the average fuel consumption of a vehicle, this is only available for OBD and FUELWATCH units.

3. Select the appropriate **ASSET** name from the **DROP DOWN MENU**.

Assets Contact Config Reports

Group

Assets

None selected

Search

Jeep Grand Cherokee

End Time

06/06/2016 15:00:20

Select

Movement 5 mins

Stationary 5 mins

Search

4. Select the **"FROM"** and **"END TIME"** for the date and time range.

Assets Contact Config Reports

Group

Assets

Jeep Grand Cherokee

From

05/06/2016 15:00:20

End Time

06/06/2016 15:00:20

Select

Movement 5 mins

Stationary 5 mins

Search

5. Select the desired report **REQUIREMENTS** and set any **DELAYS**

6. Select **SEARCH** to generate the report.

Movement 5 mins

Stationary 5 mins

Search

- The report will generate on a **WEB VERSION** an Excel version can also be downloaded by clicking "**EXPORT TO EXCEL**"

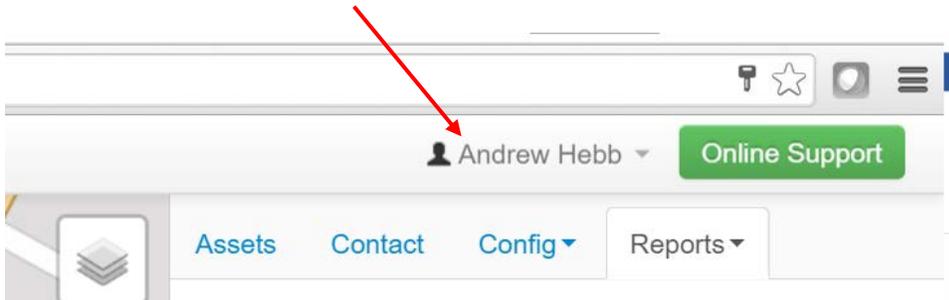
quiktrak.co/Common/Client/ReportMoveStop.aspx

Export to EXCEL

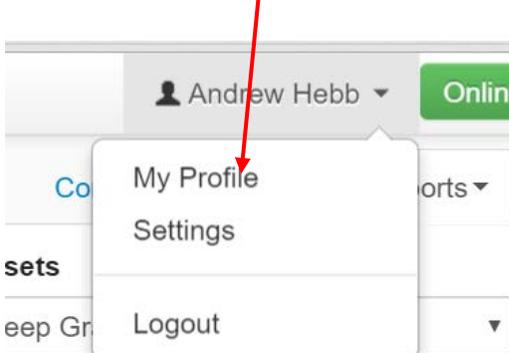
Name	State	From	End Time	Duration	Mileage	Address	EVENT_POS_LAT	EVENT_POS_LNG	Operate
Jeep Grand Cherokee	Movement	01/06/2016 10:02:35	01/06/2016 10:08:12	00:05:37	6	Kwinana Freeway On Ramp, Bateman, Perth, Western Australia, 6164, Australia	-32.06559	115.848566666667	PlayBack
Jeep Grand Cherokee	Movement	01/06/2016 10:08:39	01/06/2016 10:17:38	00:08:59	1	Canning Highway, Como, Perth, Western Australia, Australia	-32.01067	115.854675	PlayBack
Jeep Grand Cherokee	Movement	01/06/2016 11:47:55	01/06/2016 11:54:10	00:06:15	2	Hartung Way, Bull Creek, Perth, Western Australia, Australia	-32.0483316666667	115.859743333333	PlayBack
Jeep Grand Cherokee	Movement	01/06/2016 12:14:20	01/06/2016 12:25:25	00:11:05	2	Commonwealth Bank of Australia, Benningfield Road, Bull Creek, Perth, Western Australia, 6164, Australia	-32.0636783333333	115.857938333333	PlayBack

CHANGING PROFILE DETAILS AND PASSWORD

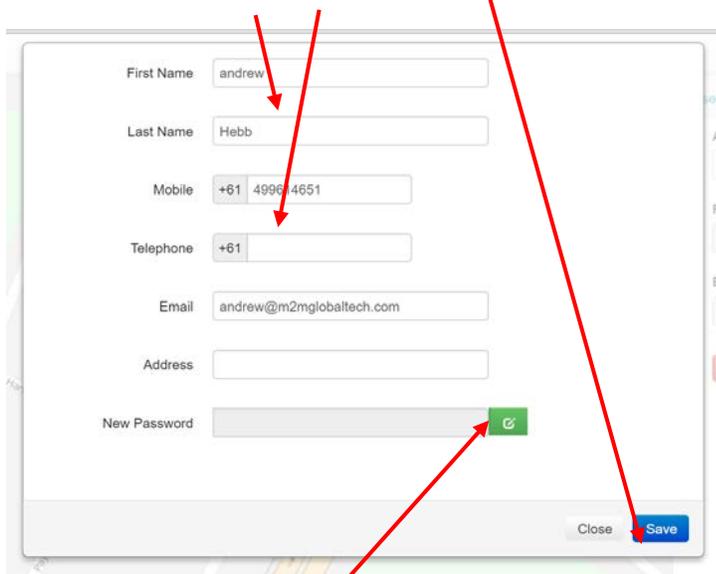
- Click on the **ACCOUNT NAME**



- Click on **MY PROFILE**. This will open a new window.



3. Edit the details as required. Click **SAVE** once details have been changed. To change PASSWORD follow on.



First Name

Last Name

Mobile

Telephone

Email

Address

New Password

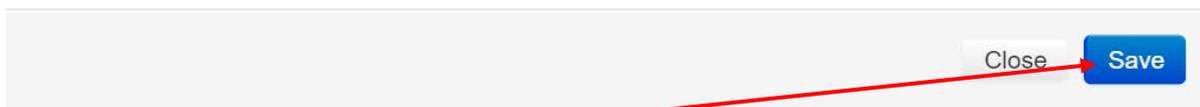
4. To change the **PASSWORD** click the **GREEN** box.

5. Enter the new password into the **NEW PASSWORD** and **CONFIRM PASSWORD** fields.



New Password

Confirm Password



6. Click **SAVE**



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